

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, MARCH 8, 2021 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Amber Rodas

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: None

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$19,603.89 additional bills register

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Rodas to adopt the agenda as amended with the addition as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Rodas to approve the February 8, 2021 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (5a) – 3/3/21 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – Library Board Minutes

ITEM 6: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Gillund to approve the payment of \$51,304.62 (as listed on the check register summary), to approve the payment of \$20,481.64 (as listed on the payroll check register) and to approve the payment of \$19,63.89 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: MINNEOTA CAR WASH, LLC

Reisdorfer motioned, seconded by Koppien to move the Minneota Car Wash, LLC to the high volume user rate classification. MOTION PASSED UNANIMOUSLY

ITEM 9: LIBRARY

Reisdorfer motioned, seconded by Koppien to adopt Resolution 21-07 in support for the Library's grant application to the MN Department of Education for library construction funding for all priority one phases of repointing the exterior brick walls of the 1901 two-story building. MOTION PASSED UNANIMOUSLY. Reisdorfer motioned, seconded by Rodas to approve the submission of an application to the Minnesota Historical Society Legacy Grant for funding to cover the repointing project administration costs. MOTION PASSED UNANIMOUSLY

ITEM 10: MN DOT HWY 68 PROJECT

Gillund motioned, seconded by Reisdorfer to approve the Fee Acquisition, Temporary Easement and Quit Claim Deed for Parcel 50 on Minnesota Department Transportation Right of Way Plat Number 42-47. MOTION PASSED UNANIMOUSLY

ITEM 11: INFRASTRUCTURE COMMITTEE

The Council reviewed the 2/23/21 Infrastructure Committee meeting notes. The Memo included summarized discussion points on the following items: warranty for a frozen water hydrant in the Gorecki Development, burn-site relocation, available FEMA Disaster Funds for rip rap bank stabilization near the Jefferson Street bridge, the submitted Local Roads Improvement application for Golf Course Road and Victory Drive funding, 2nd/3rd/Jackson/Grant/Wilson/Mikkelson Infrastructure Improvements Project, lift station improvements, wastewater treatment facility improvements and available funding. The Golf Course Road/Victory Drive Project estimate is ~1.4M with anticipated construction in 2022 and the Infrastructure Improvement Project, lift station and wastewater facility improvements estimate is ~7M with anticipated construction in 2023/2024. All action items will be addressed over the next few months.

ITEM 12: PROPERTY VACATE

Reisdorfer motioned, seconded by Gillund to schedule a public hearing for April 12, 2021 to discuss proposed area to vacate on Seventh Street and publish all required notifications. MOTION PASSED UNANIMOUSLY

ITEM 13: PUBLIC WORKS

Reisdorfer motioned, seconded by Rodas to accept Minneota Building Materials Estimate of \$2,596.51 for material to construct an 8' x 12' storage shed. MOTION PASSED UNANIMOUSLY. Reisdorfer motioned, seconded by Rodas to accept B & B Electric's Estimate #828 in the amount of \$2,738.00 to replace lights at the pool with LED fixtures and Estimate #820 in the amount of \$1,901.99 to replace lights in the City Shop with LED fixtures. MOTION PASSED UNANIMOUSLY

ITEM 14: ZONING PERMITS

Koppien motioned, seconded by Gillund to approve the following zoning permit and variance: Noyes, Dean - 200 Eisenhower Street – 72'9-1/4" x 65' 11-1/2" new house. MOTION PASSED UNANIMOUSLY. Koppien motioned, seconded by Gillund to approve changing the recorded covenant to allow for slab on grade construction. MOTION PASSED UNANIMOUSLY

ITEM 15: 2020 YEAR-END FUND TRANSFERS

Gillund motioned, seconded by Reisdorfer to approve the following fund transfers: Transfer \$5,200 from the Water Fund to the 2010A Bond Fund; Transfer \$6,325 from the Water Fund to the 2012A Bond Fund; Transfer \$18,344 from the Sewer Fund to the 2012A Bond Fund; Transfer \$30,000 from the Garbage Fund to the 2012A Bond Fund; Transfer \$49,698 from the Sewer Fund to the PFA Refunding Bond Fund; Transfer \$2,040 from the Sewer Fund to the 2016A Bond Fund; Transfer \$6,657 from the Water Fund to the 2016 PFA Bond Fund; and Transfer \$10,000 from the Sewer Fund to the 2016 PFA Bond Fund. MOTION PASSED UNANIMOUSLY

ITEM 16: CITY CLERK

Gillund motioned, seconded by Rodas to accept a letter of resignation from Angela Kern effective March 3, 2021 and advertise to fill the Clerk's position as soon as possible. MOTION PASSED UNANIMOUSLY

ITEM 17: RESOLUTION 21-06

Koppien motioned, seconded by Rodas to adopt Resolution 21-06 accepting a donation of \$60,000 from the Minneota Firemen Relief Association for the purpose of purchasing a new 2021 Rosenbauer Pumper Truck. MOTION PASSED UNANIMOUSLY

ITEM 18: FARM LAND LEASE

Koppien motioned, seconded by Gillund to authorize John Rolbiecki as Mayor and Shirley Teigland as Administrator to sign a 1 year farm land lease with Greg Moorse to farm 6.36 acres located in the Industrial Park area. MOTION PASSED UNANIMOUSLY

ITEM 19: VOLUNTEER FIREMEN

Koppien motioned, seconded by Gillund to approve hiring Isaac Laleman and Justin Popowski as Volunteer Firemen. The positions are conditional on passing a medical physical, background check and final approval by the firemen membership. MOTION PASSED UNANIMOUSLY

ITEM 20: ADJOURNMENT

Koppien motioned, seconded by Gillund, to adjourn the meeting at 7:00 p.m. MOTION PASSED UNANIMOUSLY

The next scheduled Regular Council Meeting is scheduled for April 12, 2021 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved April 12, 2021